

STANDARD FORM NO. 64

CONFIDENTIAL**Office Memorandum • UNITED STATES GOVERNMENT**

TO : Acting Chief, Intelligence School

DATE: 22 January 1957

FROM : Chief, Clerical Training

SUBJECT: Report Number ^{Four} ~~Three~~, Week of 15 - 21 January 1957

1. Numbers in Clerical Induction Training. During the week of 15 January there were people in Clerical Induction Training.

25X1

2. Numbers in Clerical Orientation Training. In Clerical Orientation there were people for the week of 15 January.

3. Results of Official Agency Testing Administered by Clerical Induction. The results of the tests administered to the entrance-on-duty employees for the week of 15 January were as follows:

25X1

	Tested	Qualified
Shorthand	<input type="text"/>	<input type="text"/>
Typewriting		

4. Clerical Skills Qualification Tests Administered by Clerical Refresher Training. The results of the Clerical Skills Qualification Tests given by Clerical Refresher Training on 14 January were as follows:

25X1

	Tested	Qualified
Shorthand	<input type="text"/>	<input type="text"/>
Typewriting		

25X1

25X1

OTR/CT:MAH:jdm (22 January 1957)

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